

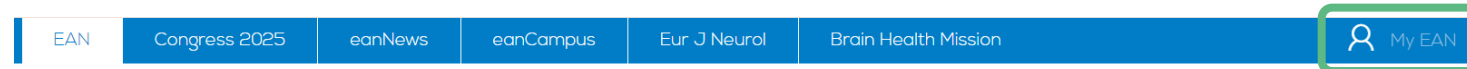
How To Register as an Individual Participant



How To Register as an Individual Participant

1. [Log in to your MyEAN account](#)
2. [Click 'EVENTS'](#)
3. [Click 'Register'](#)
4. [Click on the Register Now button](#)
5. [Review your contact information](#)
6. [Select Individual Registration](#)
7. [Choose your ticket](#)
8. [Decide if you'd like to receive a congress bag](#)
9. [If you'd like, you can purchase additional sessions.](#)
10. [Choose 'Onsite print'](#)
11. [Apply your discount code, if available, and accept terms and conditions to finish your registration](#)
12. [Choose your preferred payment method](#)
13. [Enter the desired billing address](#)
 - a) [Using your main contact address as the billing address](#)
 - b) [Using a different address as the billing address](#)
14. [You will receive your order confirmation after completion.](#)
15. [Your invoice will be sent out upon receipt of payment.](#)

1. Log in to your MyEAN account or create a new account in case you do not have one yet (www.ean.org/congress2025).



HOME

RESEARCH

LEARN

MEET

JOIN

ADVOCACY

Search

2. Click 'EVENTS'.



EVENTS

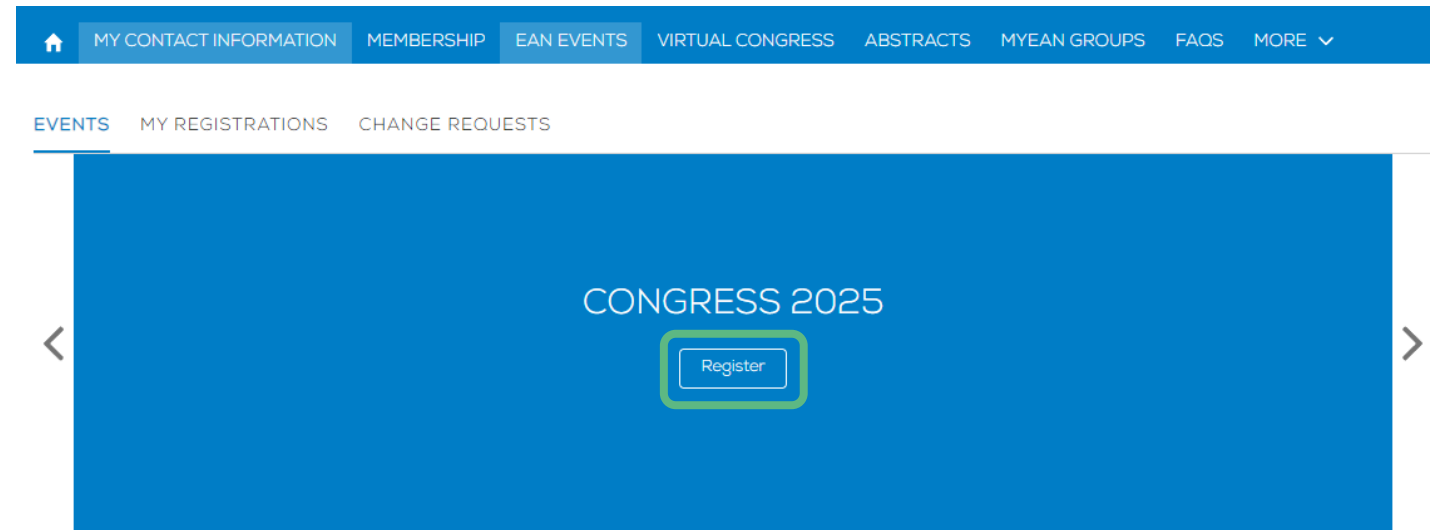
MY REGISTRATIONS

CHANGE REQUESTS

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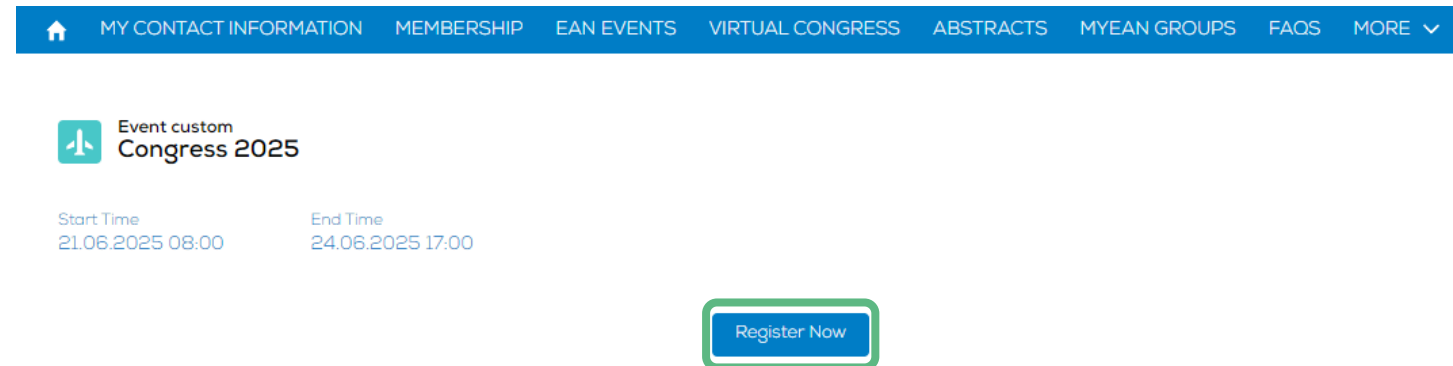
3. Click 'Register'.



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4. Click on the Register Now button.



The screenshot shows a navigation bar with the following items: Home, MY CONTACT INFORMATION, MEMBERSHIP, EAN EVENTS, VIRTUAL CONGRESS, ABSTRACTS, MYEAN GROUPS, FAQS, and MORE. Below the navigation bar, the event details are displayed: 'Event custom Congress 2025'. The start time is 21.06.2025 08:00 and the end time is 24.06.2025 17:00. A prominent blue 'Register Now' button is highlighted with a green border.

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5. Review and, if necessary, update your contact information. Then, click 'Next'.

Department Name

* Profession

Other Profession

* Non-/ Prescriber

Topics of interest

Available		Chosen
Ageing and dementia	▶	Cerebrovascular diseases
Autonomic nervous sys...	◀	
Child neurology/develo...		
Clinical neurophysiology		

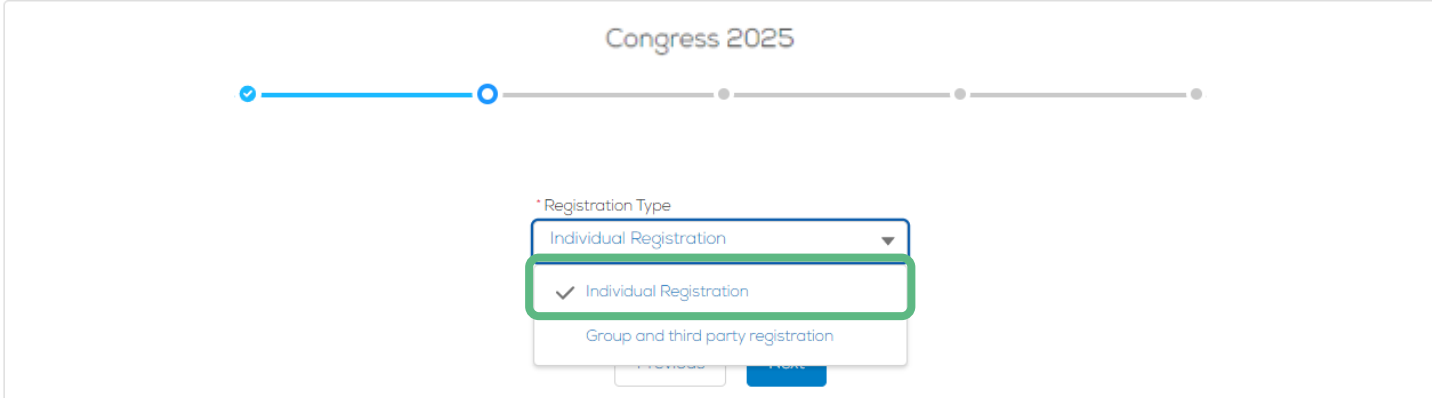
I agree to receive EAN newsletter

[Next](#)

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6. Choose 'Individual Registration'.

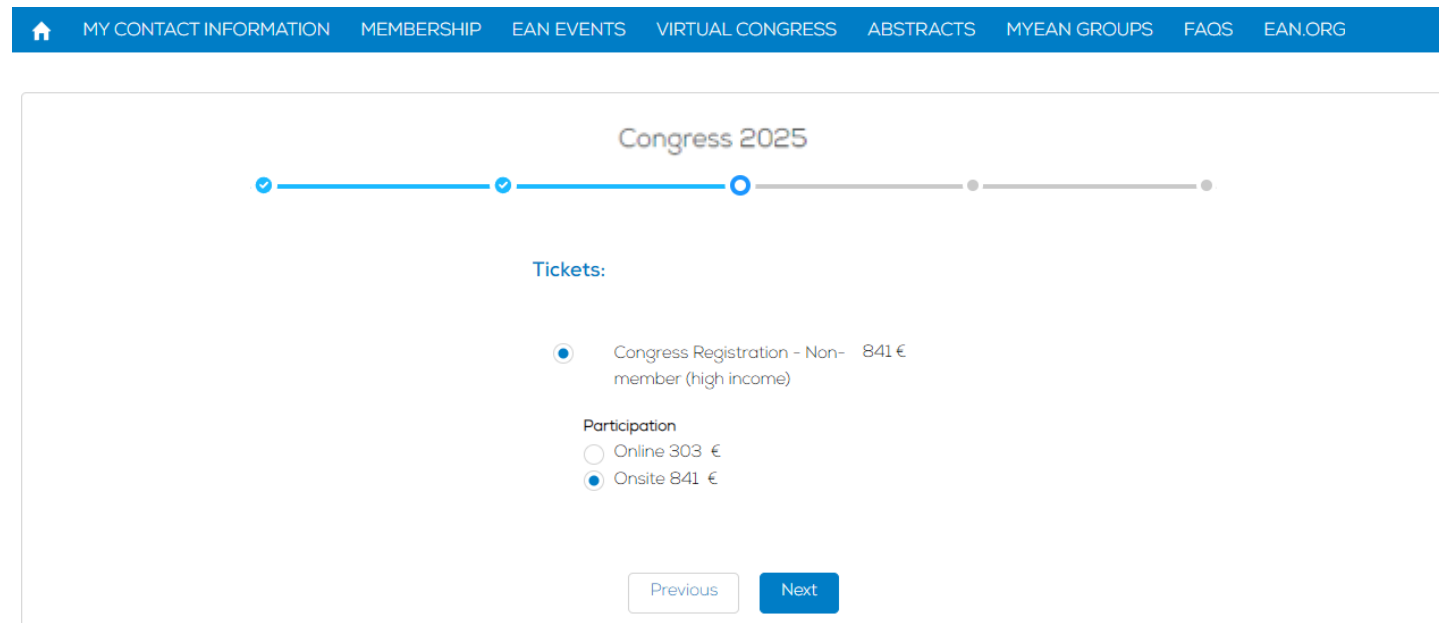


The screenshot shows the registration process for Congress 2025. At the top, there is a navigation bar with links: MY CONTACT INFORMATION, MEMBERSHIP, EAN EVENTS, VIRTUAL CONGRESS, ABSTRACTS, MYEAN GROUPS, FAQs, and MORE. Below the navigation bar, a progress indicator shows four steps, with the first step completed (indicated by a checkmark) and the second step (where the dropdown menu is located) currently active. The dropdown menu is titled '*Registration Type' and has three options: 'Individual Registration' (which is selected and highlighted with a green border), 'Individual Registration' (with a checkmark), and 'Group and third party registration'. Below the dropdown menu, there are two buttons: 'Previous' and 'Next'.

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7. Choose your ticket. As the system shows all available tickets based on your membership or role, please make sure you select the correct ticket.

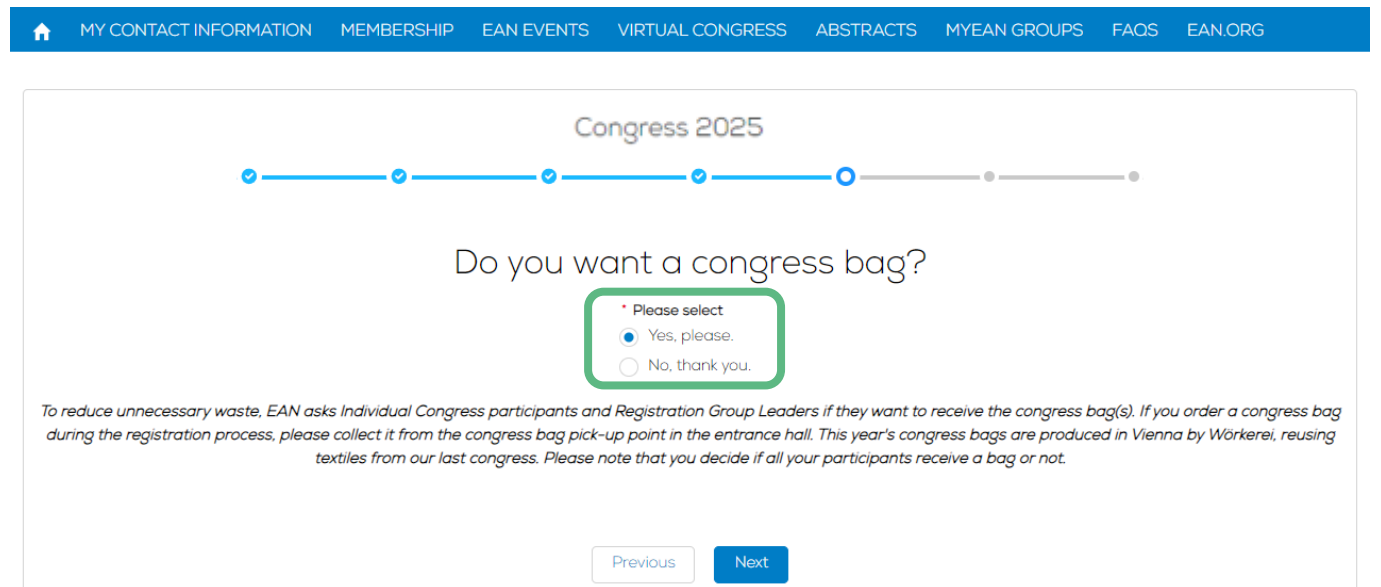


The screenshot shows a navigation bar at the top with the following links: MY CONTACT INFORMATION, MEMBERSHIP, EAN EVENTS, VIRTUAL CONGRESS, ABSTRACTS, MYEAN GROUPS, FAQS, and EAN.ORG. Below the navigation bar is a progress indicator for 'Congress 2025' with five steps. The second step is active. The main content area is titled 'Congress 2025' and shows a 'Tickets:' section. There are two main options: 'Congress Registration - Non-member (high income)' for 841 €, which is selected, and 'Participation' options: 'Online 303 €' and 'Onsite 841 €', with 'Onsite 841 €' selected. At the bottom of the form are 'Previous' and 'Next' buttons.

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8. Decide if you'd like to receive a congress bag. Note: Applicable to an onsite registration only.



Home MY CONTACT INFORMATION MEMBERSHIP EAN EVENTS VIRTUAL CONGRESS ABSTRACTS MYEAN GROUPS FAQS EAN.ORG

Congress 2025

Do you want a congress bag?

*** Please select**

Yes, please.

No, thank you.

To reduce unnecessary waste, EAN asks Individual Congress participants and Registration Group Leaders if they want to receive the congress bag(s). If you order a congress bag during the registration process, please collect it from the congress bag pick-up point in the entrance hall. This year's congress bags are produced in Vienna by Wörkerei, reusing textiles from our last congress. Please note that you decide if all your participants receive a bag or not.

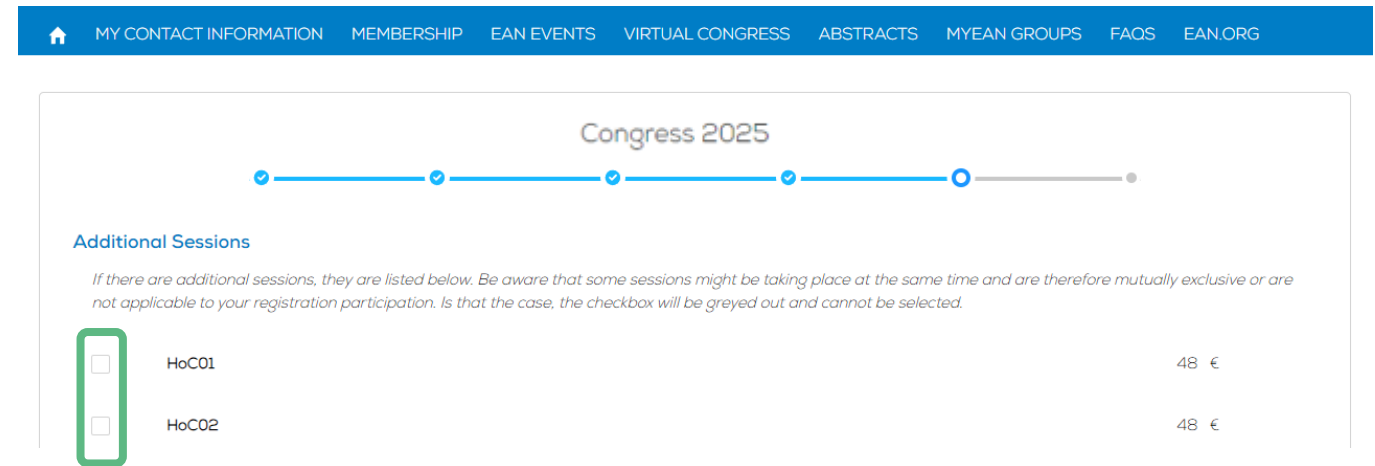
Previous Next

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9. If you'd like to purchase additional sessions, you can do this now or later upgrade your registration.

Note: Available for an onsite registration only.



Home MY CONTACT INFORMATION MEMBERSHIP EAN EVENTS VIRTUAL CONGRESS ABSTRACTS MYEAN GROUPS FAQS EAN.ORG

Congress 2025

Additional Sessions

If there are additional sessions, they are listed below. Be aware that some sessions might be taking place at the same time and are therefore mutually exclusive or are not applicable to your registration participation. In that case, the checkbox will be greyed out and cannot be selected.

<input type="checkbox"/>	HoC01	48 €
<input type="checkbox"/>	HoC02	48 €

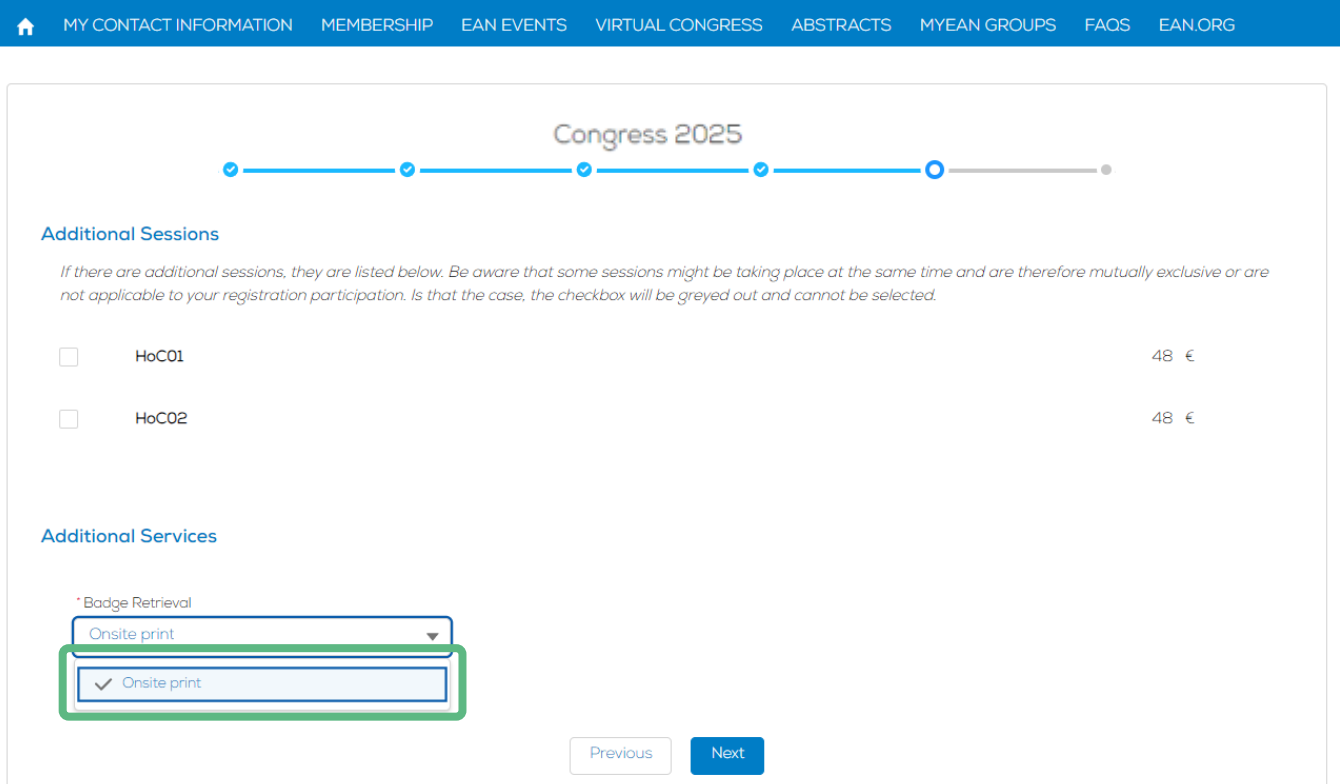
Please note: If sessions are fully booked (max. 60 participants/session) or are mutually exclusive, they cannot be selected.

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10. Choose 'Onsite print'.

Note: Applicable to an onsite registration only.



Home MY CONTACT INFORMATION MEMBERSHIP EAN EVENTS VIRTUAL CONGRESS ABSTRACTS MYEAN GROUPS FAQS EAN.ORG

Congress 2025

Additional Sessions

If there are additional sessions, they are listed below. Be aware that some sessions might be taking place at the same time and are therefore mutually exclusive or are not applicable to your registration participation. In that case, the checkbox will be greyed out and cannot be selected.

<input type="checkbox"/>	HoC01	48 €
<input type="checkbox"/>	HoC02	48 €

Additional Services

* Badge Retrieval

Onsite print

✓ Onsite print

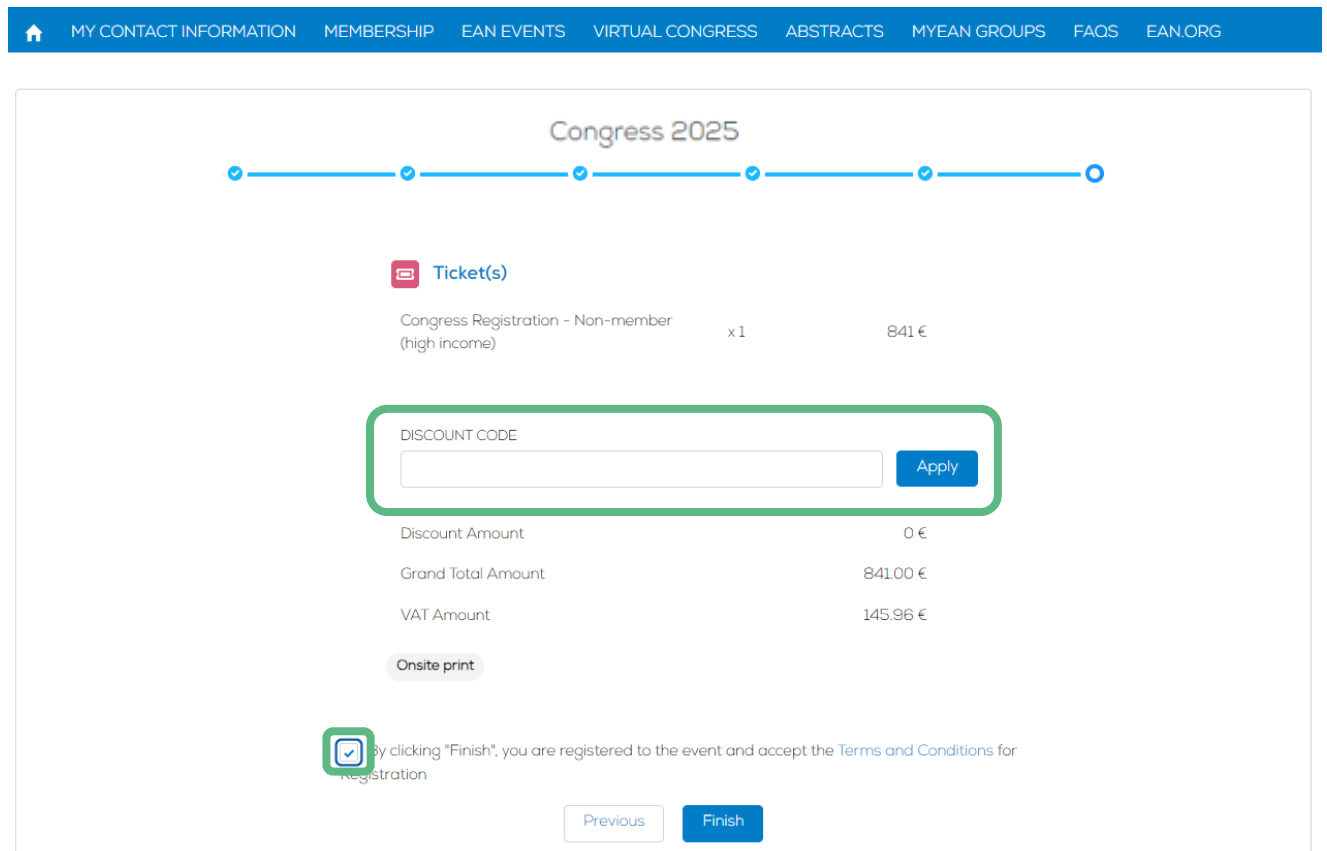
Previous Next

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11. Apply your discount code, if available, and accept terms and conditions to finish your registration.

Note: Discount codes apply to congress tickets and additional session tickets only.



The screenshot shows the registration process for Congress 2025. At the top, a navigation bar includes links for Home, My Contact Information, Membership, EAN Events, Virtual Congress, Abstracts, MyEAN Groups, FAQs, and EAN.ORG. Below this, a progress bar indicates the current step. The main content area displays a 'Ticket(s)' section with a table listing the selected ticket: 'Congress Registration - Non-member (high income)' for 1 unit at 841 €. A green box highlights a 'DISCOUNT CODE' input field with an 'Apply' button. Below the input field, a summary table shows the 'Discount Amount' as 0 €, the 'Grand Total Amount' as 841.00 €, and the 'VAT Amount' as 145.96 €. There is an 'Onsite print' button. At the bottom, a checkbox is checked, indicating acceptance of terms and conditions, with a 'Finish' button next to it.

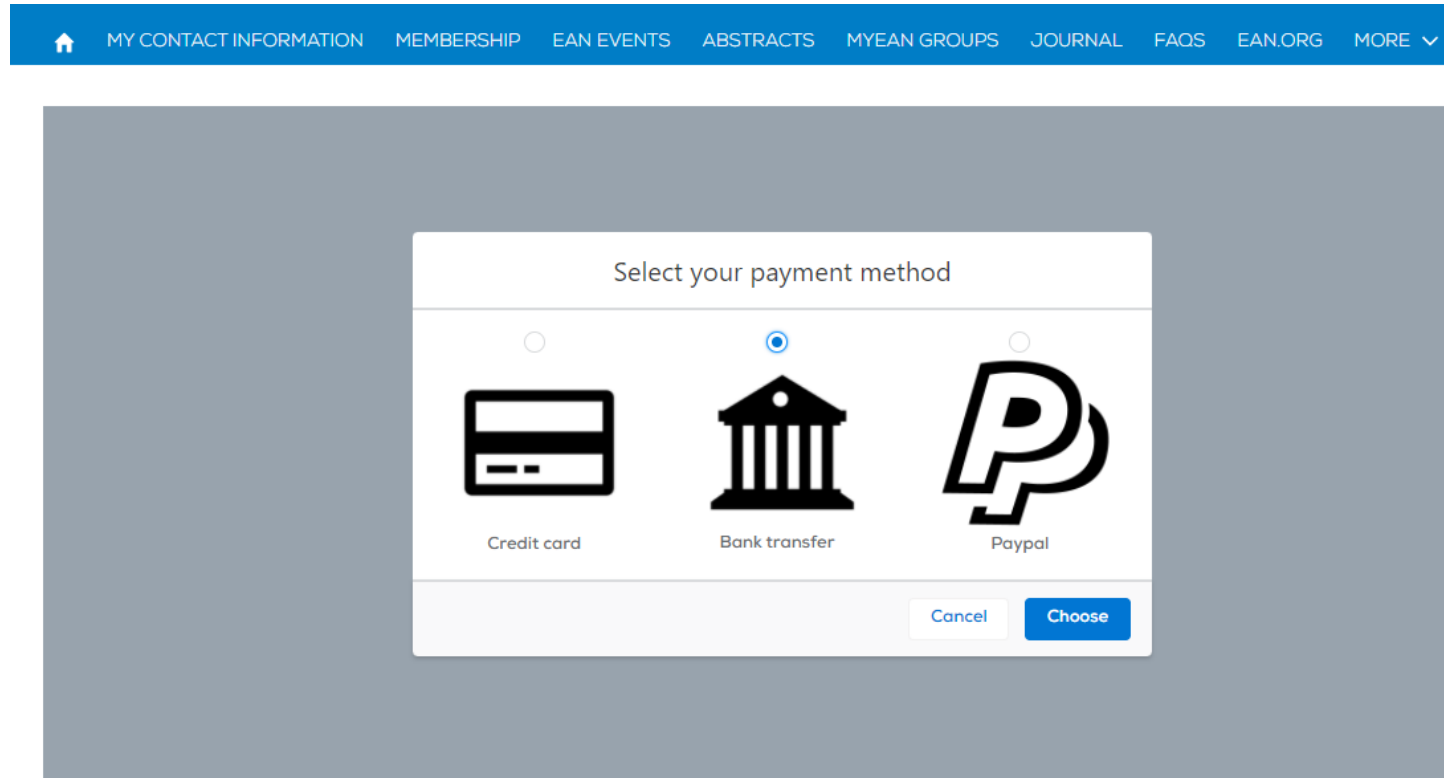
Item	Quantity	Price
Congress Registration - Non-member (high income)	x1	841 €

Discount Amount	0 €
Grand Total Amount	841.00 €
VAT Amount	145.96 €

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12. Choose your preferred payment method.



The screenshot shows the EAN registration website's payment method selection interface. At the top, a blue navigation bar contains a home icon and the following menu items: MY CONTACT INFORMATION, MEMBERSHIP, EAN EVENTS, ABSTRACTS, MYEAN GROUPS, JOURNAL, FAQs, EAN.ORG, and MORE with a dropdown arrow. Below the navigation bar is a large grey rectangular area containing a white modal window titled "Select your payment method". The modal window has three radio button options: "Credit card" (with a credit card icon), "Bank transfer" (with a classical building icon), and "Paypal" (with the PayPal logo icon). The "Bank transfer" option is selected, indicated by a blue dot in its radio button. At the bottom right of the modal window, there are two buttons: a white "Cancel" button and a blue "Choose" button.

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13. Enter the desired billing address. You can either use your main contact information or use an alternative address (e.g., if your institution is funding your registration). If applicable, provide your VAT number.

a) Using your main contact address as the billing address

Enter your address information

<p>Main Contact Address</p> <p>Dr. Max Mustermann Test Street 1/1 1010 Vienna Austria</p> <p>Use as billing address</p>	<p>Billing Address</p> <p>Title * First Name Last Name</p> <p>Dr. Max Mustermann</p> <p>Department</p> <p>Hospital/Company</p> <p>* Billing Street</p> <p>Test Street 1/1</p> <p>* Billing City</p> <p>Vienna</p> <p>* Billing Zip/Postal Code * Billing Country</p> <p>1010 Austria</p> <p>VAT Number</p>
<p>Alternative Address</p> <p>Use as billing address</p>	<p>Back Next</p>

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b) Using a different address as the billing address

Enter your address information

<p>Main Contact Address</p> <p>Dr. Max Mustermann Test Street 1/1 1010 Vienna Austria</p> <p>Use as billing address</p>	<p>Billing Address</p> <p>Title <input type="text"/></p> <p>* First Name <input type="text"/></p> <p>Last Name <input type="text"/></p> <p>Department <input type="text"/></p> <p>Hospital/Company <input type="text"/></p> <p>* Billing Street <input type="text"/></p> <p>* Billing City <input type="text"/></p> <p>* Billing Zip/Postal Code <input type="text"/></p> <p>* Billing Country <input type="text"/></p> <p>VAT Number <input type="text"/></p> <p>Back Next</p>
<p>Alternative Address</p> <p>Use as billing address</p>	

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[Home](#) [MY CONTACT INFORMATION](#) [MEMBERSHIP](#) [EAN EVENTS](#) [VIRTUAL CONGRESS](#) [ABSTRACTS](#) [MYEAN GROUPS](#) [FAQS](#) [EAN.ORG](#)

Thank you for your EAN congress registration.

Your registration was received, and your order confirmation number is: "O-R-014159"

To finalise your registration, please transfer the outstanding amount of 841.00€ to the following account by 18.09.2024:

Account holder:	European Academy of Neurology
Bank:	Oberoesterreichische Landesbank Aktiengesellschaft
IBAN:	AT83 5400 0002 1400 7650
BIC/SWIFT:	OBLAAT2L
Reference:	Order confirmation nr. "O-R-014159".

Please indicate your order confirmation number and your name Max Mustermann on the bank transfer documents for identification purposes.

Please note that you are responsible for any bank charges that may incur. If the amount transferred to the account does not correspond to the amount stated on the order confirmation form, your registration will be regarded as incomplete.

If you do have any queries, do not hesitate to contact us.

15. Your invoice will be sent out upon receipt of payment.