

How To Register as an Individual Participant



How To Register as an Individual Participant

1. [Log in to your MyEAN account](#)
2. [Click 'EVENTS'](#)
3. [Click 'Register'](#)
4. [Click on the Register Now button](#)
5. [Review your contact information](#)
6. [Select Individual Registration](#)
7. [Choose your ticket](#)
8. [Decide if you'd like to receive a congress bag](#)
9. [If you'd like, you can purchase additional sessions.](#)
10. [Choose 'Onsite print'](#)
11. [To purchase EAN merchandise, select your item\(s\)](#)
12. [Apply your discount code, if available, and accept terms and conditions to finish your registration](#)
13. [Choose your preferred payment method](#)
14. [Enter the desired billing address](#)
 - a) [Using your main contact address as the billing address](#)
 - b) [Using a different address as the billing address](#)
15. [You will receive your order confirmation after completion.](#)
16. [Your invoice will be sent out upon receipt of payment.](#)

1. Log in to your MyEAN account or create a new account in case you do not have one yet (www.ean.org/congress2025).



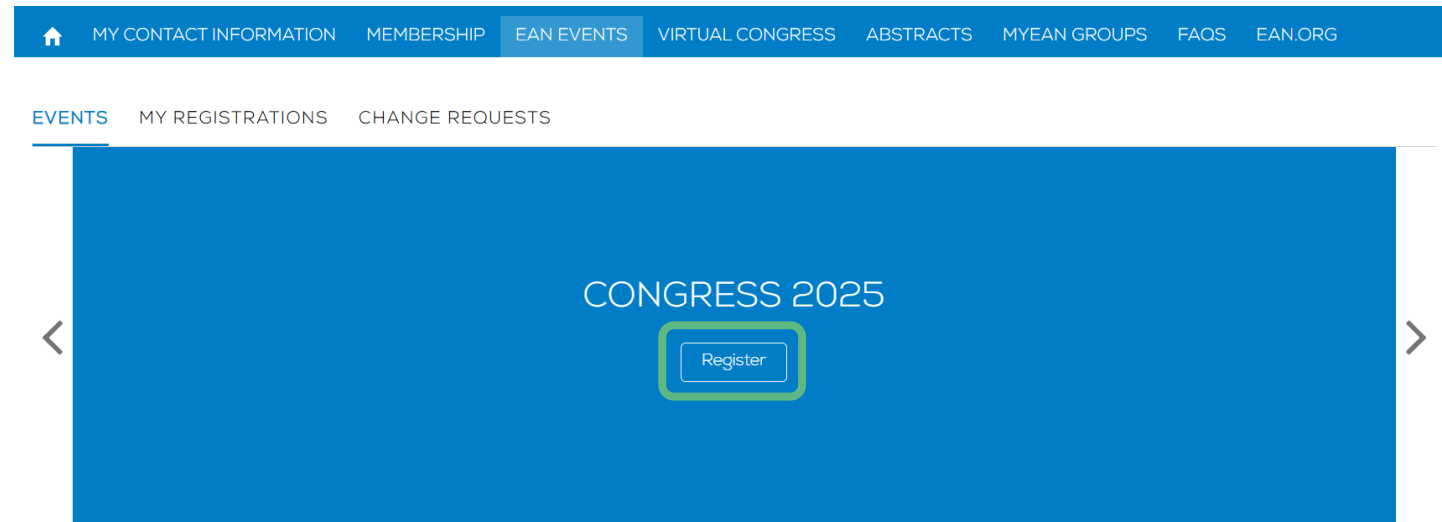
2. Click 'EVENTS'.



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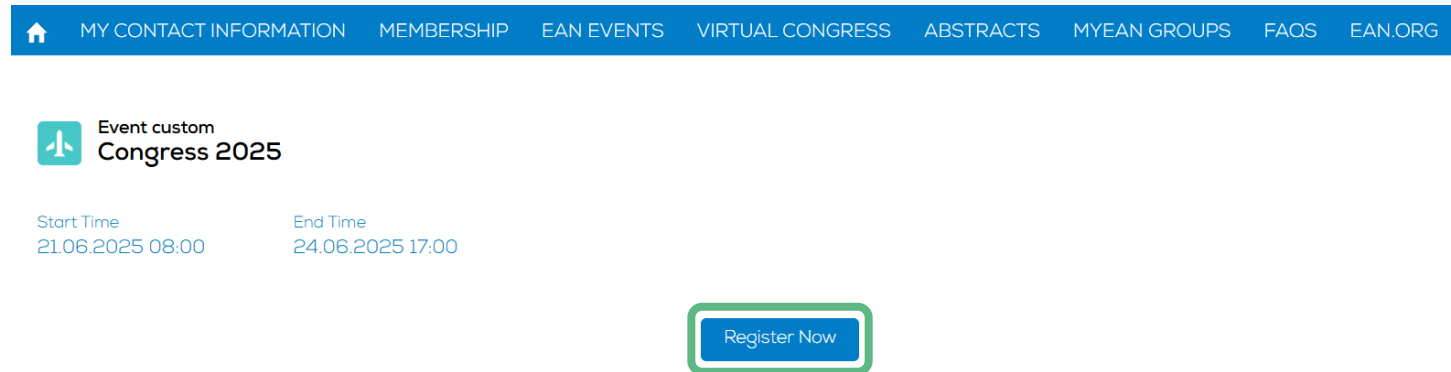
3. Click 'Register'.




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4. Click on the Register Now button.



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 Event custom
Congress 2025

Start Time 21.06.2025 08:00 End Time 24.06.2025 17:00

[Register Now](#)

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5. Review and, if necessary, update your contact information. Then, click 'Next'.

Department Name

* Profession

Other Profession

* Non-/ Prescriber

Topics of interest

Available		Chosen
Ageing and dementia	▶	Cerebrovascular diseases
Autonomic nervous sys..	◀	
Child neurology/develo..		
Clinical neurophysiology		

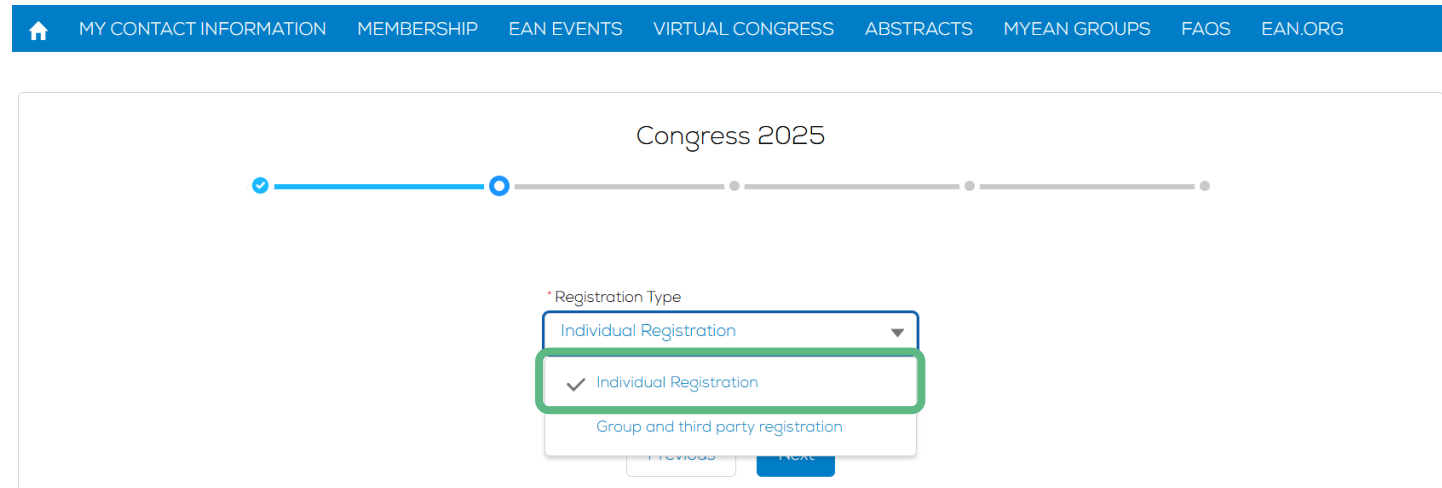
I agree to receive EAN newsletter

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6. Choose 'Individual Registration'.

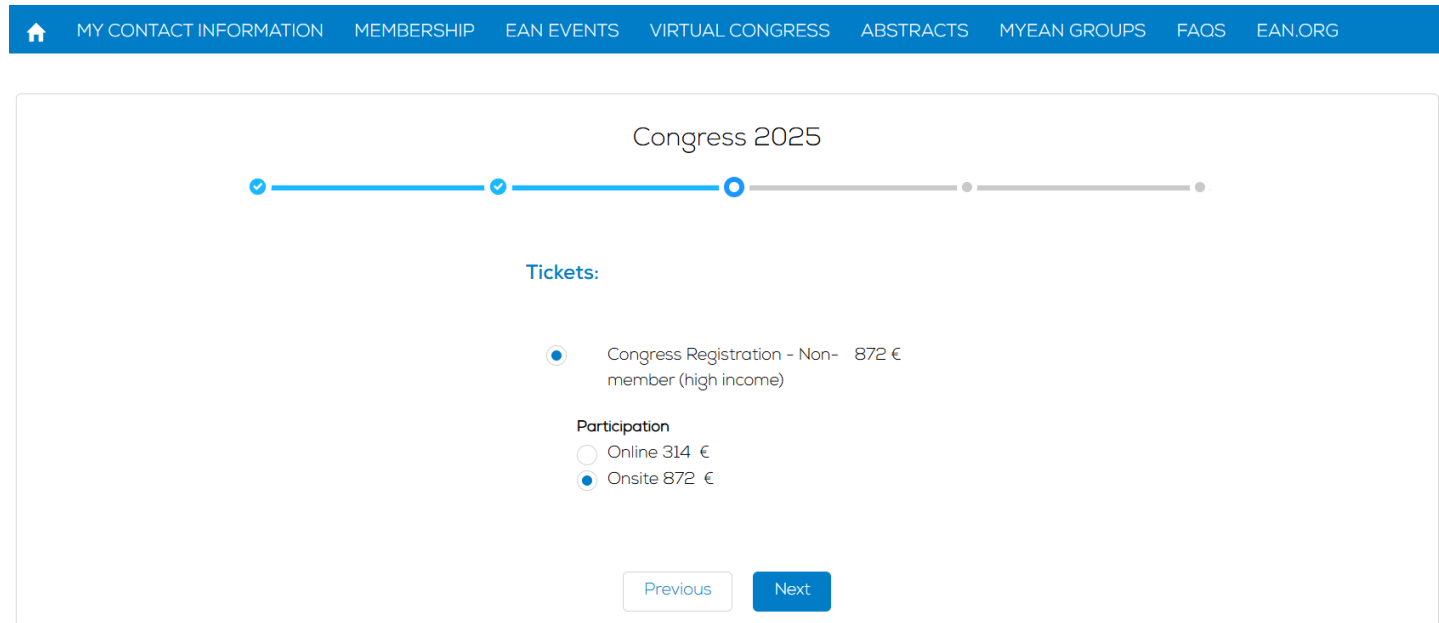


The screenshot shows the registration process for Congress 2025. At the top, there is a navigation bar with links: MY CONTACT INFORMATION, MEMBERSHIP, EAN EVENTS, VIRTUAL CONGRESS, ABSTRACTS, MYEAN GROUPS, FAOS, and EAN.ORG. Below the navigation bar, a progress indicator shows four steps, with the first step completed (indicated by a blue checkmark) and the second step (the current step) highlighted with a blue circle. The main content area displays the title "Congress 2025" and a dropdown menu for "Registration Type". The dropdown menu is open, showing three options: "Individual Registration" (selected and highlighted with a green border), "Individual Registration" (with a checkmark), and "Group and third party registration". Below the dropdown menu, there are "Previous" and "Next" buttons.

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7. Choose your ticket. As the system shows all available tickets based on your membership or role, please make sure you select the correct ticket.



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Congress 2025

Tickets:

Congress Registration - Non-member (high income) 872 €

Participation

Online 314 €

Onsite 872 €

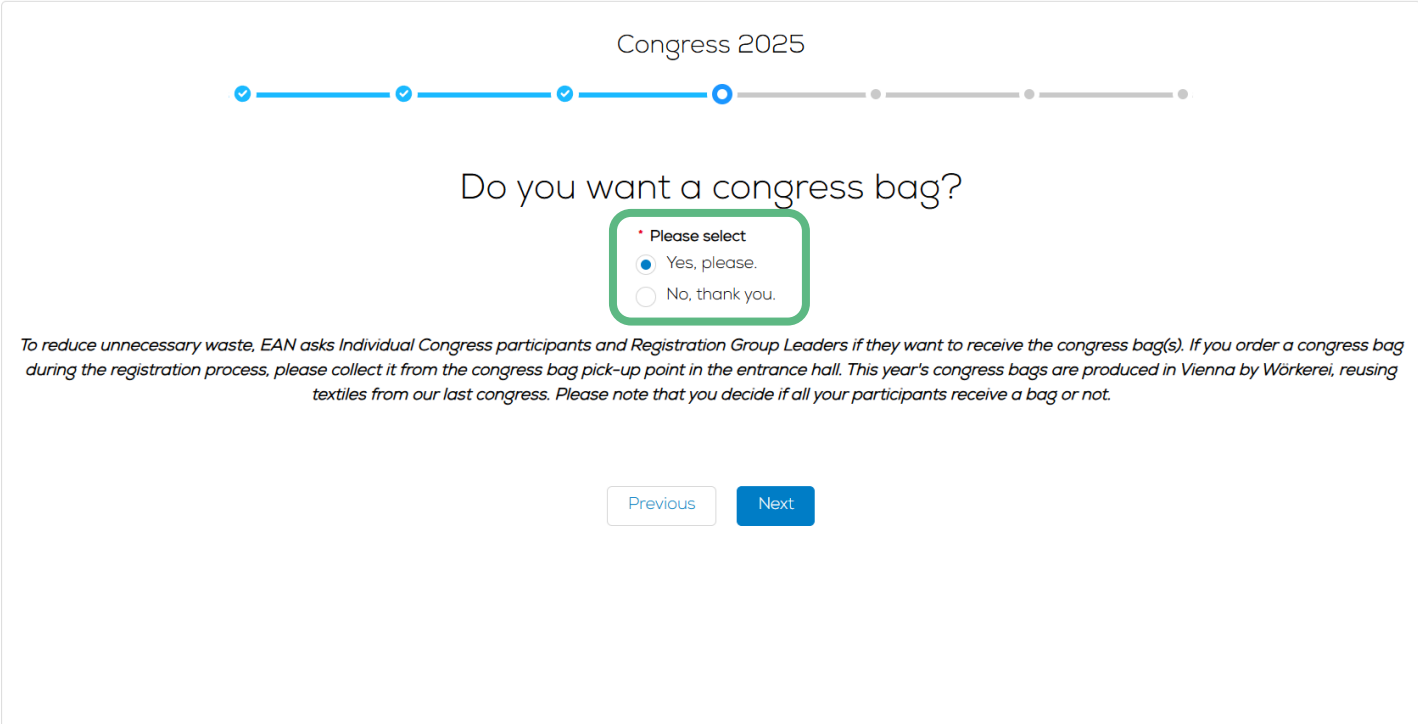
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8. Decide if you'd like to receive a congress bag.

Note: Applicable to an onsite registration only.



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Congress 2025

Do you want a congress bag?

Yes, please.

No, thank you.

To reduce unnecessary waste, EAN asks Individual Congress participants and Registration Group Leaders if they want to receive the congress bag(s). If you order a congress bag during the registration process, please collect it from the congress bag pick-up point in the entrance hall. This year's congress bags are produced in Vienna by Wölkerei, reusing textiles from our last congress. Please note that you decide if all your participants receive a bag or not.

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9. If you'd like to purchase additional sessions, you can do this now or later upgrade your registration.

Note: Available for an onsite registration only.



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Congress 2025

Additional Sessions

If there are additional sessions, they are listed below. Be aware that some sessions might be taking place at the same time and are therefore mutually exclusive or are not applicable to your registration participation. In that case, the checkbox will be greyed out and cannot be selected.

<input type="checkbox"/>	HoC01	50 €
<input type="checkbox"/>	HoC02	50 €

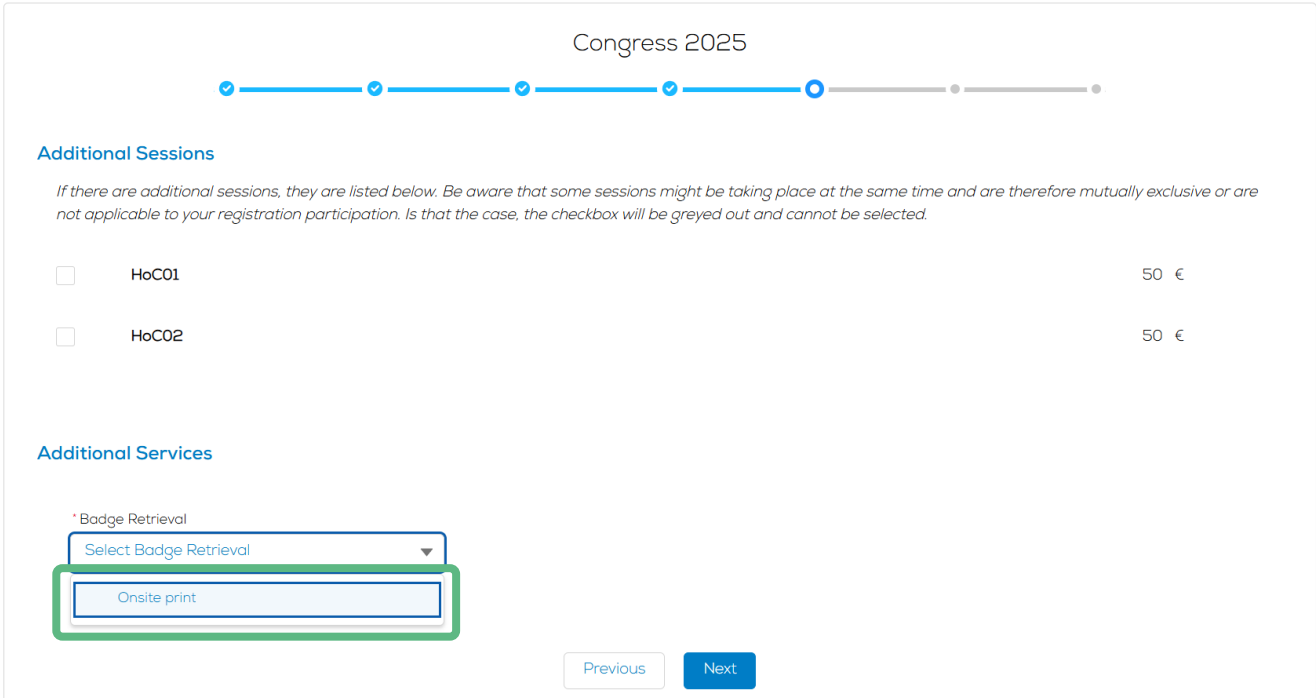
Please note: If sessions are fully booked (max. 60 participants/session) or are mutually exclusive, they cannot be selected.

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10. Choose 'Onsite print'.

Note: Applicable to an onsite registration only.



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<input type="checkbox"/>	HoC01	50 €
<input type="checkbox"/>	HoC02	50 €

Additional Services

*Badge Retrieval

Select Badge Retrieval

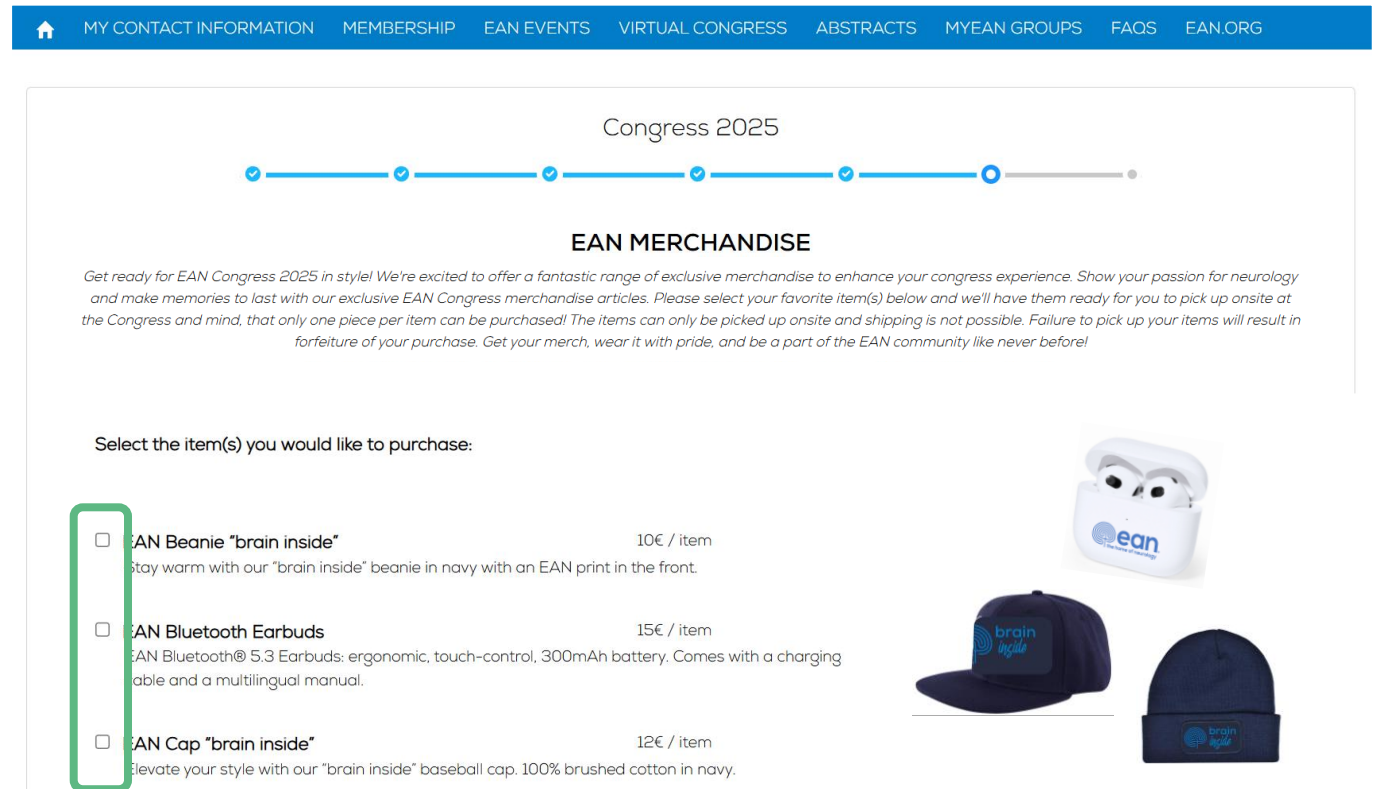
Onsite print

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11. If you'd like to purchase EAN merchandise, select your item(s). Note: Available for an onsite registration only.



The screenshot shows the 'Congress 2025' registration progress bar with 7 steps. The 6th step, 'EAN MERCHANDISE', is the active step. Below the progress bar, there is a heading 'EAN MERCHANDISE' and a paragraph of text: 'Get ready for EAN Congress 2025 in style! We're excited to offer a fantastic range of exclusive merchandise to enhance your congress experience. Show your passion for neurology and make memories to last with our exclusive EAN Congress merchandise articles. Please select your favorite item(s) below and we'll have them ready for you to pick up onsite at the Congress and mind, that only one piece per item can be purchased! The items can only be picked up onsite and shipping is not possible. Failure to pick up your items will result in forfeiture of your purchase. Get your merch, wear it with pride, and be a part of the EAN community like never before!' Below this text, it says 'Select the item(s) you would like to purchase:'. There are three items listed with checkboxes: 'EAN Beanie "brain inside"' (10€ / item), 'EAN Bluetooth Earbuds' (15€ / item), and 'EAN Cap "brain inside"' (12€ / item). To the right of the list are three images: a white earbud case with the EAN logo, a dark blue baseball cap with 'brain inside' written on it, and a dark blue beanie with the EAN logo.


Congress 2025

EAN MERCHANDISE

Get ready for EAN Congress 2025 in style! We're excited to offer a fantastic range of exclusive merchandise to enhance your congress experience. Show your passion for neurology and make memories to last with our exclusive EAN Congress merchandise articles. Please select your favorite item(s) below and we'll have them ready for you to pick up onsite at the Congress and mind, that only one piece per item can be purchased! The items can only be picked up onsite and shipping is not possible. Failure to pick up your items will result in forfeiture of your purchase. Get your merch, wear it with pride, and be a part of the EAN community like never before!

Select the item(s) you would like to purchase:

<input type="checkbox"/>	EAN Beanie "brain inside"	10€ / item
	Stay warm with our "brain inside" beanie in navy with an EAN print in the front.	
<input type="checkbox"/>	EAN Bluetooth Earbuds	15€ / item
	EAN Bluetooth® 5.3 Earbuds: ergonomic, touch-control, 300mAh battery. Comes with a charging cable and a multilingual manual.	
<input type="checkbox"/>	EAN Cap "brain inside"	12€ / item
	Elevate your style with our "brain inside" baseball cap. 100% brushed cotton in navy.	



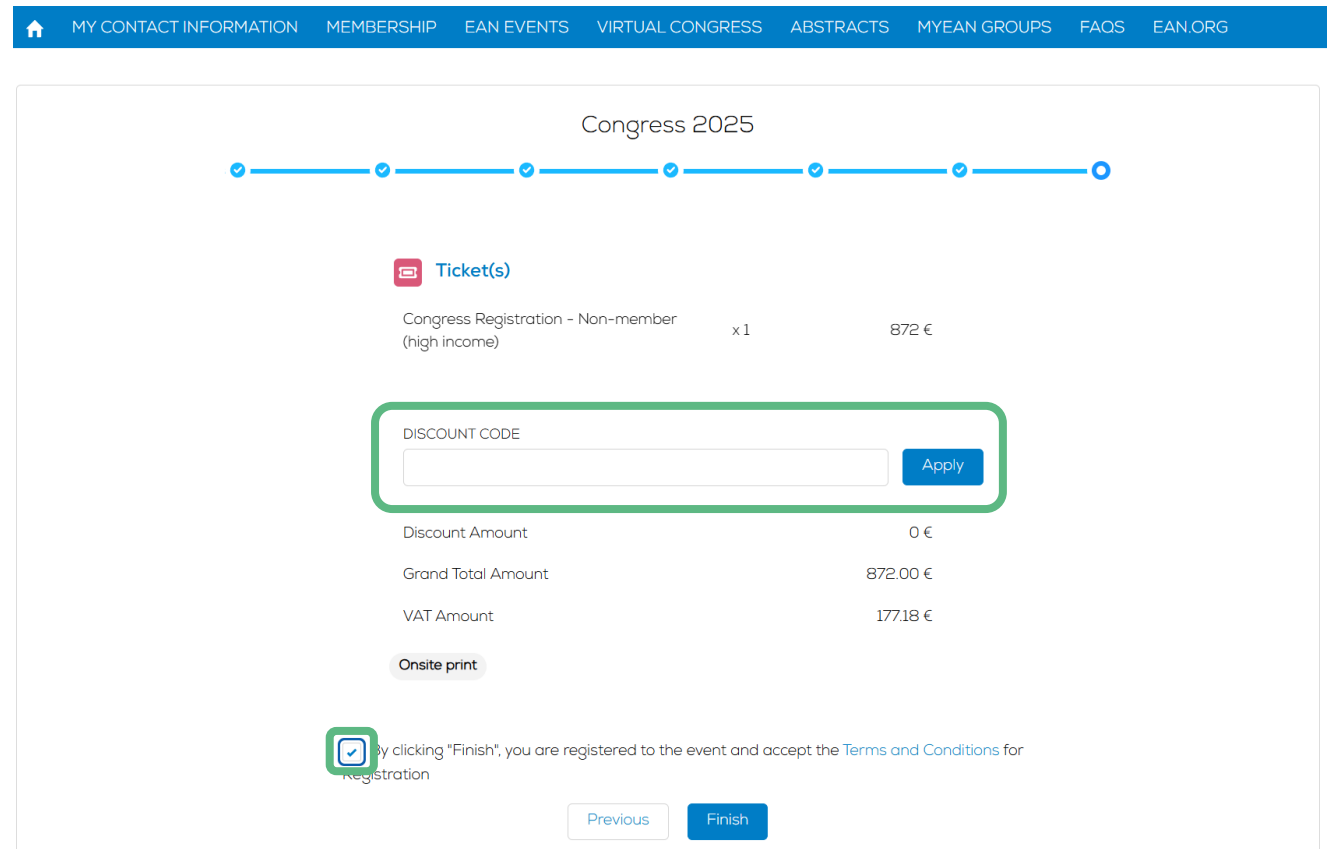
Photos are for illustration purposes only.

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12. Apply your discount code, if available, and accept terms and conditions to finish your registration.

Note: Discount codes apply to congress tickets and additional session tickets only.



The screenshot shows the registration process for Congress 2025. At the top, a navigation bar includes links for Home, My Contact Information, Membership, EAN Events, Virtual Congress, Abstracts, MyEAN Groups, FAQs, and EAN.org. Below this, a progress bar indicates the current step. The main content area shows a 'Ticket(s)' section with a table listing the selected ticket: 'Congress Registration - Non-member (high income)' for 1 unit at 872 €. Below the table is a 'DISCOUNT CODE' input field with an 'Apply' button. A summary table shows the 'Discount Amount' as 0 €, the 'Grand Total Amount' as 872.00 €, and the 'VAT Amount' as 177.18 €. There is an 'Onsite print' option. At the bottom, a checkbox is checked, and text states: 'By clicking "Finish", you are registered to the event and accept the Terms and Conditions for Registration'. 'Previous' and 'Finish' buttons are at the bottom right.

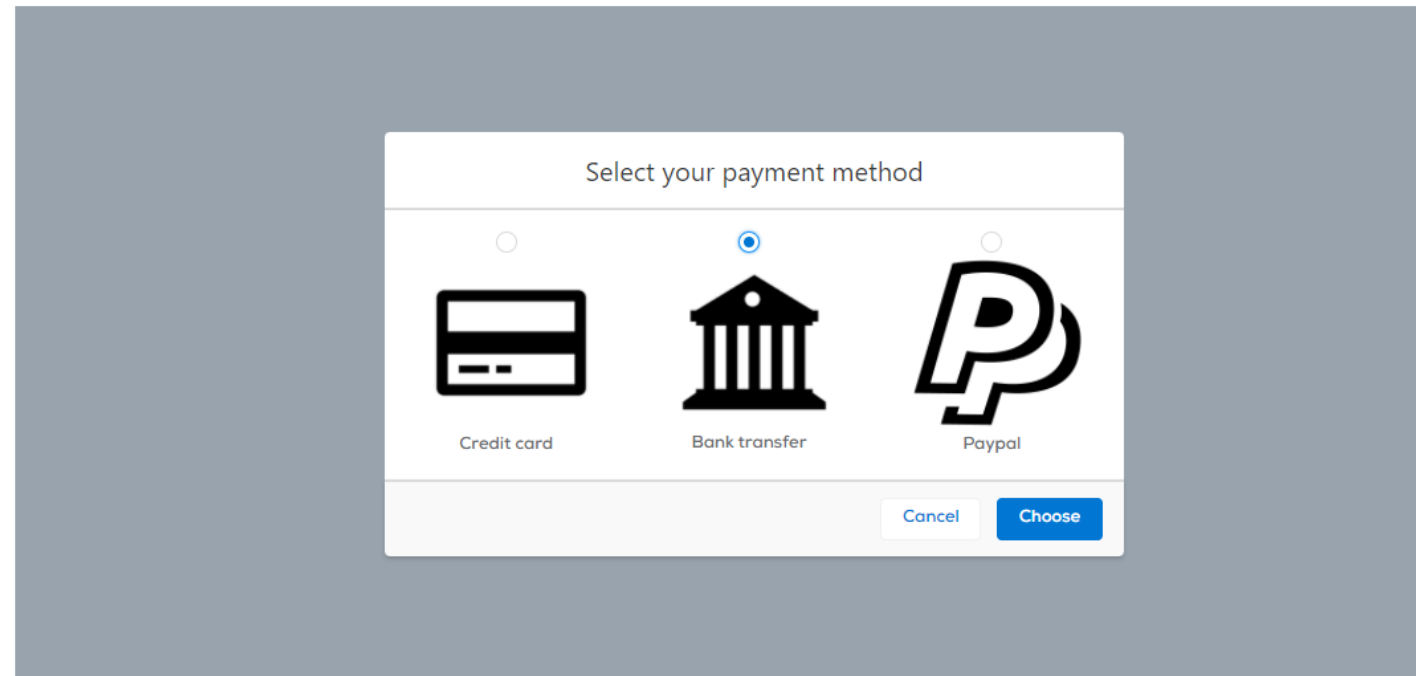
Item	Quantity	Price
Congress Registration - Non-member (high income)	x1	872 €

Discount Amount	0 €
Grand Total Amount	872.00 €
VAT Amount	177.18 €

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13. Choose your preferred payment method.



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14. Enter the desired billing address. You can either use your main contact information or use an alternative address (e.g., if your institution is funding your registration). If applicable, provide your VAT number.

a) Using your main contact address as the billing address

Enter your address information

<p>Main Contact Address</p> <p>Dr. Max Mustermann Test Street 1/1 1010 Vienna Austria</p> <p>Use as billing address</p>	<p>Billing Address</p> <p>Title * First Name Last Name</p> <p>Dr. Max Mustermann</p> <p>Department</p> <p>Hospital/Company</p> <p>* Billing Street</p> <p>Test Street 1/1</p> <p>* Billing City</p> <p>Vienna</p> <p>* Billing Zip/Postal Code * Billing Country</p> <p>1010 Austria</p> <p>VAT Number</p>
<p>Alternative Address</p> <p>Use as billing address</p>	<p>Back Next</p>

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b) Using a different address as the billing address

Enter your address information

<p>Main Contact Address</p> <p>Dr. Max Mustermann Test Street 1/1 1010 Vienna Austria</p> <p>Use as billing address</p>	<p>Billing Address</p> <p>Title <input type="text"/></p> <p>* First Name <input type="text"/></p> <p>Last Name <input type="text"/></p> <p>Department <input type="text"/></p> <p>Hospital/Company <input type="text"/></p> <p>* Billing Street <input type="text"/></p> <p>* Billing City <input type="text"/></p> <p>* Billing Zip/Postal Code <input type="text"/></p> <p>* Billing Country <input type="text"/></p> <p>VAT Number <input type="text"/></p>
<p>Alternative Address</p> <p>Use as billing address</p>	<p><input type="button" value="Back"/> <input type="button" value="Next"/></p>

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15. You will receive your order confirmation after completion.

Thank you for your EAN congress registration.

Your registration was received, and your order confirmation number is: "O-R-014340"

To finalise your registration, please transfer the outstanding amount of 872.00€ to the following account by 26.11.2024:

Account holder:	European Academy of Neurology
Bank:	Oberoesterreichische Landesbank Aktiengesellschaft
IBAN:	AT83 5400 0002 1400 7650
BIC/SWIFT:	OBLAAT2L
Reference:	Order confirmation nr. "O-R-014340".

Please indicate your order confirmation number and your name Max Mustermann on the bank transfer documents for identification purposes.

Please note that you are responsible for any bank charges that may incur. If the amount transferred to the account does not correspond to the amount stated on the order confirmation form, your registration will be regarded as incomplete.

16. Your invoice will be sent out upon receipt of payment.